

To

The Principal  
Delhi Public School,  
Muzaffarpur

**Subject: Request to issue a Bonafide Certificate.**

Dear Sir,

Kindly issue a Bonafide Certificate for my ward. The details of my ward are given below:

**Student name:** \_\_\_\_\_

**Admission number:** \_\_\_\_\_

**Class:** \_\_\_\_\_ **Sec:** \_\_\_\_\_

**Purpose of Bonafide Certificate:** \_\_\_\_\_

Thanking You  
Yours Sincerely

**Name of Parent (Mother / Father):** \_\_\_\_\_

**Signature of Parent:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Parent's Mobile No.:**

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*\*It may take up to 3 working days to prepare the Bonafide certificate.*

-----**For Office Use Only**-----

**Bonafide Charges:** \_\_\_\_\_

**Fee Status:** \_\_\_\_\_

**Approved:**  Yes

No

\_\_\_\_\_  
**Principal's Signature**