

To

The Principal
Delhi Public School,
Muzaffarpur

Subject: Request to change the mobile number of parent in School records

Dear Sir,

I, _____ father / mother
of _____ studying in class
_____ want to update the mobile number in the school records.

Old mobile number:

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Old mobile number:

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The student details are as follows:

Student name: _____

Admission number: _____

Class: _____ **Sec:** _____

Name of Parent: _____

Signature of Parent: _____

Date: _____

**Updation/Change may take up to 3 working days to reflect in the records.*